

**EC-153****COMMUNICATION SKILLS LAB****L T P C**  
**- - 3 2****COURSE OBJECTIVES:**

1. To acquaint the students with the standard English pronunciation, i.e., Received Pronunciation(RP), with the knowledge of stress and intonation.
2. To develop the art of effective reading and answer comprehension passages.
3. To enable the students use phrasal verbs and idiomatic expressions in an apt manner.
4. To equip with appropriate and spontaneous speech dynamics.
5. To develop production and process of language useful for social and professional life.

**COURSE OUTCOMES:****After successful completion of the course, the students will be able to:**

1. demonstrate IPA phonetics symbols, and their relation to pronunciation and recognize the difference among the native, regional and neutral accent of English.
2. employ different skills, inferring lexical and contextual meaning and attempt comprehension passages.
3. use confidently phrases and idioms for effective communication.
4. develop appropriate speech dynamics in professional situations.

**List of Exercises / Activities:****1. Phonetics :**

- (i) Sounds, Symbols, Stress and Intonation.
- (ii) Pronunciation - Mother tongue influence - Indianisms etc.

**2. Reading Comprehension :**

Strategies, Reading skills - Skimming and Scanning, Intensive and Extensive reading.

**3. Idioms & Phrases :** Idioms of variety.**4. Interactive classroom activities.**

Jam - (Guided & Free) - Extempore - Elocution - Telephonic Skills.

Articulation and flow of oral presentation - voice modulation - content generation - Key Word Approach (KWA).

**5. Communication Skills**

Greeting and Introducing; Making Requests; Agreeing and disagreeing; Asking for and giving permissions; Offering help; Art of small talk; making a short formal speech; Describing people, places, events & things.

**REFERENCE BOOK(S) :**

1. A Course in Listening & Speaking II, Foundation books by G.Raja Gopal,2012(For Exercises 1 & 4)
2. Books on GRE, IELTS & TOEFEL (For Exercises 2)
3. English Idioms by Jennifer Seidl W. Mc Mordie, OUP, V Edition , 2009 (For Exercise 3)
4. Interactive classroom activities. (10 titles -CUP) (Unit-IV) (For Exercise 4)
5. A course in English Communication - by Kiranmai Dutt, Rajeevan,C.L.N Prakash, 2013. (For Exercise 5)
6. Better English Pronunciation-J.D.O' Connor, Second Edition, 2009, Cambridge Semester Press, 2012. (For Exercise 1)

**SOFTWARE :**

1. Pronunciation power I & II
2. Author plus - Clarity.
3. Call Centre Communication - Clarity.